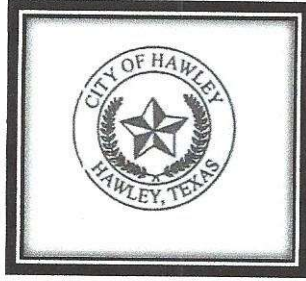


LONE STAR TRADITION

City of Hawley  
Hawley, Texas 79525



*Small Town Heart*

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**MINUTES FOR THE OCTOBER 11, 2022, HAWLEY CITY COUNCIL MEETING**

The regular meeting was called to order by Mayor Richardson at 7:00 p.m..., Jason Dokey provided the opening prayer with Mayor Richardson leading the Pledge of Allegiance.

**Member's present were:**

Mayor Billy Richardson	Mayor Pro Tempore - Jason d
Council Place II – Tisha Westbrook	Council Place III –
Council Place IV – David Newman	Council Place V – Lance Pinnick

Frank Gerrard was unavailable to attend.

After Reviewing the September 11, 2022, minutes, Jason Dokey provided a motion to accept the minutes, Jason Dokey provided the second, all approved, motion passed.

**New Business:**

- a. SashaComp (Steven James) upgraded Microsoft - Jason Dokey approved the upgrade to the system and David seconded the motion. All approved. The motion carried.
- b. Attending the Election Law Seminar in Austin for city's 11-29-02 – 12-02-2022. Regarding state, city and school elections.. David provided the motion. Lance provided the second. The motion carried.

**Old Business:**

- a) Sewer Update – Jason provided the report. He stated that it will be 2 months before the survey is completed. Lance made the motion to approve and Lance provided the second. All approved and the motion carried.

- b) **Hiring Jan Dokey as Office Assistant – David made the motion to hire Jan and Lance provided the second. Jason abstained from voting. All others approved and the motion passed.**
- c) **Hiring someone to clean city hall and senior citizen building. The issue was put on hold to obtain bids on someone to clean. Jason made the motion to accept, lance provided the second. All approved.**
- d) **Central Square utility billing software – the council discussed the billing software and Jason made the motion to pay the fee. Lance seconded. All approved and the motion carried.**
- e) **Central Square ePayment processing License Fee and cash Drawer. David made the motion to purchase the epaument processing license and a cash drawer. Jason provided the second.. All approved. Motion carried.**
- f) **Updating the personnel policy manual. This item was tabled for further research. Jason made the motion, Lance provided the second. All approved, motion carried.**

#### **Reports**

- a) **Hawley EDC Report – David made a motion to approve the EDC report. Lance provided the second. All approved. The motion passed.**
- b) **Administration Report- Given by Regina. Jason made a motion to approve the report, David seconded the motion. All approved. Motion carried.**
- c) **Municipal Court Report given by Judge Turner. Jason made a motion to approve the municipal court report. David provided the second , all approved and the motion carried.**
- d) **Police Report – Hawley Chief of Police, Brad Wilson presented the report. Tisha made a motion to accept the report. Jason provided the second, all approved and the motion carried.**
- e) **Street Report – given by the mayor, David made the motion to approve, Jason Dokey provided the second. All approved. The motion carried.**
- f) **Quarterly report and fincnial report. Tisha made a motion to approve the report with the second provided by David. All approved and the motion passed.**
- g) **Amend the Budget and approve line item transfers – no report was given.**
- h) **Pay Bills – David made a motion for the bills to be paid with the second provided by Jason. All approved and the motion passed.**

**Closing Comments and adjourn: Jason motioned to adjourn at 8:32 p.m. with Lance providing second, all approved, and the motion passed.**

\_\_\_\_\_  
**Mayor, Billy Richardson**

**ATTEST:** \_\_\_\_\_  
**City Secretary, Regina Thompson**