

LONE STAR TRADITION



Small Town Heart

City of Hawley
Hawley, Texas 79525

P.O. Box 649 • 783 Avenue E
325-537-9528 • 325-537-9735 (fax)

MINUTES FOR THE NOVEMBER 8, 2022, REGULAR MEETING

Call meeting to order – The meeting was called to order by the mayor at 7 pm

- 1. Opening prayer – The Mayor led the opening prayer**
- 2. Pledge of Allegiance – The pledge of Allegiance was led by Mayor**
- 3. Roll Call – All members were present and accounted for except David and Tisha, both unavailable**
- 4. Approval of minutes from October 11, 2022 – Frank made a motion to approve last month's minutes, Lance seconded and all approved, the motion carried**
- 5. Presentation or hearing from the public: Each person wishing to address council will be allotted 3 minutes each and will need to sign in to speak. – Samantha from Grantworks was on site to present information regarding a city eligible grant.**

New Business: Discuss and act on (if required)

- a) Consider/Discuss/Approve City of Hawley authorization to issue requests for proposals for administrative services (RPF) and requests for qualifications (RFQ) for the 2023-2024 Texas Community Development Block Grant Program administered by the Texas Department of Agriculture. – Upon discussion by the Council, it was decided to proceed with obtaining the required information to be provided to apply for this up to \$500,000 grant. Lance made a motion to approve, and Frank provided the second. All agreed and the motion carried.**
- b) TMRS Retirement – no action needed**
- c) Christmas party after December Meeting – a motion was made by Lance to have the annual Christmas party after the December Council meeting. Frank provided the second. All approved and the motion carried.**
- d) Informational letter for citizens concerning refuse service – A letter will be prepared and sent to City residents with information about the new trash service. Jason made the motion to approve, lance seconded, all agreed, the motion passed.**
- e) Ordinance mandating the use of trash receptacles inside the city limits of the City of Hawley- Jason made the motion to approve, Lance seconded, all approved and the motion carried.**

- f) **Putting out an RFP for work on the senior citizen building – A list will be prepared of the work and materials needed. Lance made the motion to approve, Frank seconded, all agreed, and the motion passed.**

Old Business: Discuss and act on (if required)

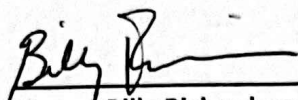
- a) **Sewer update – The Mayor provided the sewer update. Lance made the motion to approve the report, Frank provided the second, all approved and the motion passed.**
- b) **Hiring someone to clean city hall and senior citizen building – Council discussed the applicant and salary. It was decided to hire the applicant pending background check. Frank made the motion to approve the decision, Lance provided the second, all approved and the motion carried.**
- c) **Updating personnel policy manual – discussion to amend the personnel policy regarding holidays and per diem. Lance made the motion to update the policy manual following county approved holidays and raise the per diem from thirty five dollars a day to fifty dollars a day, Jason provided the second, all approved and the motion carried.**
- d) **RFP for financial institutions - information will be obtained on several different banking entities. Lance made the motion to approve, Jason seconded, all approved, motion carried.**

Reports: Discuss and act on (if required)

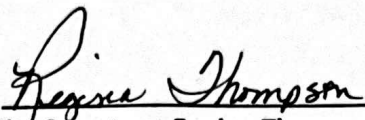
- a. **Hawley EDC Report – no report was given**
- b. **Administration Report – no action needed**
- c. **Municipal Court Report – the report was given by Judge Turner. Lance made the motion to approve the report, Frank provided the second, all approved and the motion carried.**
- d. **Police Report - the report was given by Chief Wilson. Lance made the motion to approve the report, Frank gave the second, all approved and the motion passed.**
- e. **Street Report – report given by the Mayor, Frank made a motion to approve, Lance seconded, all approved and the motion passed.**
- f. **Quarterly Report and Financial Report – no action needed**
- g. **Amend Budget and Approve Line-Item Transfers – no action needed**
- h. **Pay Bills – the motion was made by Jason to pay the bills, Frank seconded, all approved and the motion passed.**

Closing Comments and Adjourn:

No closing comments were heard. Lance made the motion to adjourn at 9 pm, Frank provided the second, all approved, motion carried.



Mayor, Billy Richardson

ATTEST: 
City Secretary, Regina Thompson

